



*Silent Auction Donation Form*

*Proceeds of the auction support Chapter investments for our mission of growing the Facility Management profession, such as expert speakers, targeted programs, student SCHOLARSHIPS, and professional development*

*Bidding Begins December 9, 2021!*

**Company Name:** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_

**Street Address:** \_\_\_\_\_

**City/State/Zip:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Option 1:** Cash Donation – payable to The Houston Chapter of IFMA

Cash Donation Amount (\$50 minimum)

**Silent Auction Timeline**

**10/01-12/06:** Items to Be Delivered / Picked Up

**12/09:** Auction Opens at Holiday Event!

**12/09-12/16:** Winners Either Take Items Home or Pick them Up from AMC

Please email or fax form and mail checks to:

**Melissa Bennett**

Houston Chapter of IFMA

1321 Antoine Drive

Houston, TX 77055

713-839-1453

**Option 2:** Item Donation (please use separate form for additional donations)

Item - Please Describe in Detail	Fair Market Value

Please choose one:

\_\_\_ I will deliver the item(s) to IFMA on this date: \_\_\_\_\_

\_\_\_ Please pick up item(s) donated at the address above on this date: \_\_\_\_\_

**Delivery Address:**

AMC/Melissa Bennett

1321 Antoine Drive

Houston, TX 77055

713-456-7999

All items must be delivered or picked up by December 6, 2021. Please email completed form to [IFMA Houston's Chapter Administrator](#) by **Monday, December 6, 2021!** If you have questions or need more information, please contact, IFMA Houston's Social Events Chair, [Shera Lehman](#)