



Silent Auction Donation Form

Proceeds of the auction support Chapter investments for our mission of growing the Facility Management profession, such as expert speakers, targeted programs, student SCHOLARSHIPS, and professional development

Bidding Begins December 7, 2020!

Company Name: _____

Contact Name: _____

Street Address: _____

City/State/Zip: _____

Phone Number: _____

Email Address: _____

Option 1: Cash Donation – payable to The Houston Chapter of IFMA

Cash Donation Amount (\$50 minimum)

Please email or fax form and mail checks to:

Melissa Bennett
Houston Chapter of IFMA
1321 Antoine Drive
Houston, TX 77055
713-839-1453

Silent Auction Timeline

09/22-11/20: Items to Be Delivered / Picked Up
12/07-12/10: Silent Auction Goes LIVE!
12/10: Close Online Auction & Announce Winners!
12/10-12/18: Winners Receive Items (either via mail or delivery)

Option 2: Item Donation (please use separate form for additional donations)

Item - Please Describe in Detail	Fair Market Value

Please choose one:

_____ I will deliver the item(s) to IFMA on this date: _____

_____ Please pick up item(s) donated at the address above on this date: _____

Delivery Address:

Melissa Bennett
1321 Antoine Drive
Houston, TX 77055
713-456-7999

All items must be delivered or picked up by November 20, 2020. Please email completed form to Melissa Bennett melissa@amc-texas.com by **Friday, November 20, 2020!**

If you have questions or need more information, please contact Kathy Edwards at kedwards@goapex.com