



### Silent Auction Donation Form

Proceeds of the auction support Chapter investments for our mission of growing the Facility Management profession, such as expert speakers, targeted programs, student SCHOLARSHIPS, and professional development

**Bidding Begins Monday, November 28, 2022!**

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Option 1:** Cash Donation – payable to The Houston Chapter of IFMA

Cash Donation Amount (\$50 minimum)

Please email form and mail checks to:

**Anna Bosquez**  
Houston Chapter of IFMA  
1321 Antoine Drive  
Houston, TX 77055

### **Silent Auction Timeline**

**10/03-11/23:** Items to Be Delivered / Picked Up

**11/29-12/07:** Silent Auction Goes LIVE!

**12/07:** [Auction Closes at the Live Event!](#)

**12/07-12/16:** Winners Either Take Items Home or Pick them Up from AMC

**Option 2:** Item Donation (please use separate form for additional donations)

Item - Please Describe in Detail	Fair Market Value

Please choose one:

\_\_\_\_ I will deliver the item(s) to IFMA on this date: \_\_\_\_\_

\_\_\_\_ Please pick up item(s) donated at the address above on this date: \_\_\_\_\_

### **Delivery Address:**

AMC/Anna Bosquez  
1321 Antoine Drive  
Houston, TX 77055  
713-456-7999

All items must be delivered to AMC or picked up by Monday, December 5, 2021. Please email completed form to [IFMA Houston's Chapter Administrator](#) by **Friday, December 2, 2021!** If you have questions or need more information, please contact, IFMA Houston's Social Events Chair, [Shera Lehman](#)